

## Rushall Organic Farm Residential (Camping) Risk Assessment

Numeric System. Severity 1-5 & Likelihood 1-5. Multiplied to give Risk (Maximum 6).

Covers all Camping Activities but should be used in conjunction with the Risk Assessment for all sites for school visits and both the habitats and farming risk assessments for the appropriate Keystage.

**NB activities supplied by external providers have their own risk assessments as provided by the supplier e.g. Canoeing, Archery. The John Simonds Trust retains copies of these.**

<b>SITE NAME:</b> Rushall farm	<b>GRID REF:</b> SU 589 726
<b>OWNER:</b> W. Cumber & son (Theale) Ltd	<b>TEL. NO:</b> 0118 9744 547
<b>ASSESSOR:</b> John Bishop 07803923842	
<b>NEAREST HOSPITAL:</b> Accident & Emergency: Royal Berkshire, Craven Road, Reading (0118 987 5111), Minor Injuries (Work Hours) West Berkshire Community Hospital, Thatcham (01635 273300)	
<b>SITE ACCESS FOR EMERGENCY VEHICLES:</b> from Scratchface Lane	

**Important note: The greatest risk in visiting a farm is the transfer of disease from livestock to visitors (zoonosis). This is manageable with the correct procedures and by appropriate hand washing after contact with the animals. Hand washing facilities are available at both Rushall Farm (in the toilets and lambing shed) and at Rushall Manor Farm. Hand washing should be conducted using soap and water. The soap contains an antibacterial and is purchased from Bowak. Hand gel is not an adequate substitute. Water temperature at the hand washing facilities is checked and adjusted accordingly. It is imperative that the last thing visitors do is wash their hands. Shoe changing should be done prior to this regardless of what the coach driver would like. Boots that have been worn at the farm can be dipped in a Virkon solution. There is biosecurity. Other shoes should be bagged and cleaned at home (see below).**

All visitors are told they cannot eat whilst the visit is in progress. All schools lunch at Rushall Manor Farm. Some schools will give their students a snack before the visit commences and this is supervised by both school and trust staff.

Hazard	Who at risk	Potential harm	Control measures Each group at each activity carries a First Aid kit.	Severity	Likelihood	Risk
Children staying away from home & camping out	Children	Children scared being in an unfamiliar environment, without family etc.	<ol style="list-style-type: none"> <li>1. Preparation work at school and home, including a meeting with parents &amp; campers, children sign 'Camp contracts' and expectations, safety precautions covered.</li> <li>2. On arrival at Rushall Farm safety precautions discussed and before each activity.</li> <li>3. A school mobile number is available for emergencies</li> <li>4. Daily contact with school and a white board outside with messages for families</li> <li>5. All LEA safety procedures understood by staff and followed</li> </ol>	1	2	2
Setting up tents & dismantling tents.	Children & staff	Blisters, pokes from poles etc - careful of eyes	<ol style="list-style-type: none"> <li>1. Clear demonstration &amp; adult supervision</li> <li>2. Controlled behaviour</li> <li>3. Co-operative work</li> <li>4. Tents set up away from trees with adult tents at the ends and middle</li> <li>5. Tents from 2014 onwards tend to be pop up tents. Children shown how these pop out. Adults fold the tents away</li> </ol>	2	2	4

Sleeping in tents	Children and teachers	Bumps, falls, breaks, slips, strains, sprains and bites.	<ol style="list-style-type: none"> <li>1. Adults have list of tents ready at hand and can easily check that all children are present</li> <li>2. Listen &amp; follow instructions</li> <li>3. Children know where staff tents are located</li> <li>4. Follow safety procedures eg. Use of torches, going to the toilets after dark - inform someone in the tent if you are going to the toilet in the dark, if someone is taking a very long time and other children concerned see a member of staff, keeping to own tents, if someone is making a poor choice let a member of staff know if they continue etc.</li> <li>5. Children aware of other tent members</li> <li>6. Go to sleep and get up when requested - to avoid being overtired</li> <li>7. Boys &amp; girls tents separated by staff tent.</li> </ol>	1	2	2
Command tasks	Children & staff	Bumps, falls, breaks, slips, strains, sprains, bites and stings.	<ol style="list-style-type: none"> <li>1. Experienced staff leading activity</li> <li>2. Listen &amp; follow instruction</li> </ol>	2	2	4
Woodland Study	Children & staff	Bumps, falls, breaks, slips, strains, sprains, bites and stings.	<ol style="list-style-type: none"> <li>1. Experienced staff leading activity</li> <li>2. Children given a designated area to work in</li> <li>3. Taught to use equipment safely and correctly</li> <li>4. Discussion about safety within a wood</li> </ol>	1	2	2
River study	Children & staff	Bumps, falls, breaks, slips, strains, sprains, bites and stings. Drowning and weils disease.	<ol style="list-style-type: none"> <li>1. Experienced staff leading activity</li> <li>2. Listen &amp; follow instructions</li> <li>3. Controlled behavior</li> <li>4. Extra vigilant in and around the river - care when wading in - staying in designated areas</li> <li>5. Group members aware of each other</li> <li>6. Safety clothing worn - waders etc.</li> <li>7. Safety lines/poles etc. readily available</li> </ol>	2	2	4
Farm study	Children & staff	Bumps, falls, breaks, slips, strains, sprains, bites and stings. Farm traffic and animals.	<ol style="list-style-type: none"> <li>1. Experienced staff leading activity</li> <li>2. Listen &amp; follow instructions</li> <li>3. Controlled behavior</li> <li>4. Minimum noise around animals</li> <li>5. If around animals wash hands before and afterwards</li> <li>6. Aware of farm vehicles moving around</li> </ol>	2	2	4
Pond Study	Children & staff	Bumps, falls, breaks, slips, strains, sprains, bites and stings. Drowning & weils disease.	<ol style="list-style-type: none"> <li>1. Experienced staff leading activity</li> <li>2. Children given a designated area to work in</li> <li>3. Taught to use equipment safely and correctly</li> <li>4. Discussion about safety within a pond area</li> <li>5. Cuts covered and hands washed afterwards</li> <li>6. Safety throw lines and a life belt available</li> </ol>	1	2	2

Village study	Children & staff	Bumps, falls, breaks, slips, strains, sprains, bites and stings. Road traffic accidents.	<ol style="list-style-type: none"> <li>1. Road safety briefing following the highway code- especially where little or no pavement e.g. Single file, facing traffic, adults spaced out amongst children, awareness of any traffic, crossing with adults etc.</li> <li>2. Listen &amp; follow instructions</li> <li>3. Do not talk to strangers unless with an adult</li> </ol>	2	2	4
Art activities	Children & staff	Dependent on activity e.g. Hot wax - Batik, printing...	<ol style="list-style-type: none"> <li>1. Experienced staff leading activity</li> <li>2. Children given a designated area to work in</li> <li>3. Taught to use equipment safely and correctly</li> </ol>	1	2	2
Swimming	Children & staff	Bumps, falls, breaks, slips, strains, sprains, bites and stings. Drowning.	<ol style="list-style-type: none"> <li>1. Lifeguards supervising</li> <li>2. Children need to be as quiet as possible</li> <li>3. No running on the side of the pool</li> <li>4. No 'bombing'</li> <li>5. No uncontrolled behavior</li> <li>6. Only diving where and when specified</li> <li>7. If going by trailer - keep heads, hands and legs etc. within the safety bars and remain seated during the journey.</li> <li>8. When walking - Road safety briefing following the highway code- especially where little or no pavement e.g. Single file, facing traffic, adults spaced out amongst children, awareness of any traffic, crossing with adults etc.</li> </ol>	1	2	2
Shelter building	Children & staff	Cuts from Ferns, scratches, Careful of eyes when manipulating sticks etc.	<ol style="list-style-type: none"> <li>1. Clear demonstration &amp; adult supervision</li> <li>2. Controlled behavior</li> <li>3. Co-operative work</li> </ol>	2	2	4
Camp Fire	Children & staff	Smoke - eyes, inhalation. Burns.	<ol style="list-style-type: none"> <li>1. Children have a designated area for sitting</li> <li>2. Staff only near camp fire</li> <li>3. No uncontrolled behavior</li> <li>4. Listen &amp; follow instructions</li> <li>5. Moving around area where and when asked</li> <li>6. Water ready in case of a burn</li> <li>7. Careful checks as children walk back to camp in the dark- sound off with adults interspersed</li> </ol>	1	2	2
Barbeque	Children & staff	Smoke - eyes, inhalation. Burns. Under cooked food	<ol style="list-style-type: none"> <li>1. Children have a designated area for sitting</li> <li>2. Staff only near barbeque</li> <li>3. No uncontrolled behaviour</li> <li>4. Food checked that it is cooked thoroughly</li> <li>5. Moving around area where and when asked</li> <li>6. Water ready in case of a burn</li> </ol>	2	2	4
Woodland cooking. (Baked beans on mini barbeques)	Children & staff	Burns, smoldering leaves/undergrowth.	<ol style="list-style-type: none"> <li>1. Set up mini barbeques in area with no undergrowth/ leaves.</li> <li>2. Children given very clear instructions on behavior.</li> <li>3. High level of supervision approximately 1:5</li> <li>4. Adults light barbeques.</li> <li>5. Water on hand incase problems arise.</li> </ol>	2	2	4

Hot weather	Children & staff	Burning, sun stroke, dehydration, vomiting & headaches.	<ol style="list-style-type: none"> <li>1. Wear a sun hat, suitable clothing to cover up</li> <li>2. Apply sun cream regularly - awareness that wind and being outside may also need sun cream</li> <li>3. Children aware of dangers &amp; precautions</li> <li>4. Drink plenty of water / fluids to keep hydrated</li> </ol>	2	2	4
Wet weather	Children & staff	Slipping, dampness, cold.	<ol style="list-style-type: none"> <li>1. Be aware of wet slippery surfaces when walking</li> <li>2. Wear appropriate footwear</li> <li>3. Waterproof clothing &amp; hats</li> <li>4. Check tents and ensure clothes are stored securely</li> <li>5. Change out of wet clothes - dry wet clothes if possible</li> <li>6. Heavy rain - shelter inside</li> <li>7. Hot showers &amp; cold &amp; warm drinks</li> <li>8. Check to see any signs of longer-term effects</li> </ol>	1	2	2
Thunder & lightning	Children & staff	Children frightened. Risk of being struck by lightning or debris falling on the children.	<ol style="list-style-type: none"> <li>1. Be aware of weather conditions each day and any approaching bad weather</li> <li>2. Brief the children on expectations - what to do and what not to do</li> <li>3. Take the children inside until the weather clears</li> <li>4. Check all the children are safe and reassure</li> </ol>	4	1	4
Preparing food	Children & staff	Cuts, splashes in eyes, food poisoning	<ol style="list-style-type: none"> <li>1. Listen &amp; follow instructions</li> <li>2. Adult supervision</li> <li>3. Not to be allowed near cookers etc.</li> <li>4. Extreme care if walking around carrying equipment</li> <li>5. Wash hands before, during and after preparation</li> <li>6. Safety procedures for knives, can openers etc.</li> <li>7. Implements kept in locked cupboard</li> </ol>	2	2	4
Cleaning up after meals	Children & staff	Bumps, burns, cuts.	<ol style="list-style-type: none"> <li>1. Awareness of water temperature</li> <li>2. Awareness of wet floors being slippery</li> <li>3. Move sensibly around when carrying items and when around others</li> <li>4. No uncontrolled behavior</li> </ol>	2	2	4
Wet floors in bathrooms	Children & staff	Slips & bumps	<ol style="list-style-type: none"> <li>1. Extreme care to be taken when floors are wet</li> <li>2. Try to avoid any unnecessary water ending up on the floor</li> <li>3. Mop up floors to remove excess water</li> <li>4. Floors are checked during times of greatest use</li> </ol>	1	2	2
Wet floors in kitchen	Children & staff	Slips & bumps	<ol style="list-style-type: none"> <li>1. Extreme care to be taken when floors are wet</li> <li>2. Try to avoid any unnecessary water ending up on the floor</li> <li>3. Mop up floors immediately to remove excess water</li> <li>4. Floors are checked during times of greatest use</li> </ol>	2	2	4

John Bishop 14/09/19

This is an overall risk assessment. For most activities described above there are more detailed risk assessments available which would be too big on this document e.g. A farm study